

TEMPORARY WORKERS BANK DETAILS

FULL NAME
DATE OF BIRTH
MARITAL STATUS.....
MALE/FEMALE

Please supply us with the following details:

Bank or Building Society Name & Address:

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.....
.....
.....

Bank or Building Society Account Number
(8 Digits Only):

Bank or Building Society Branch Sort Code:

Building Society Roll No:

Name(s) of Accounts Holder:

National Insurance Number:

Please have your timesheet **authorised** by the client company at the end of each week worked.

Fax your timesheet on Friday evening of the week worked to 0116 254 8720, & then post it to us, to get to us by 9am Monday of the following week. Your wages will go into your bank account on the Friday of the following week that you worked.

If we have not received your timesheet by Monday, we will be unable to process your wages.

Any payroll queries, contact Ros Mitchell 0116 254 9404.

Office Use Only:

Assignment Commencement date:.....	Predicted End Date:.....
Client;.....
Temp Rate:.....	Client Rate:.....
Date P45 Received:.....	Date Bank details received:.....
Date P46 Received:.....	ID Proof received:.....